



Genius project®

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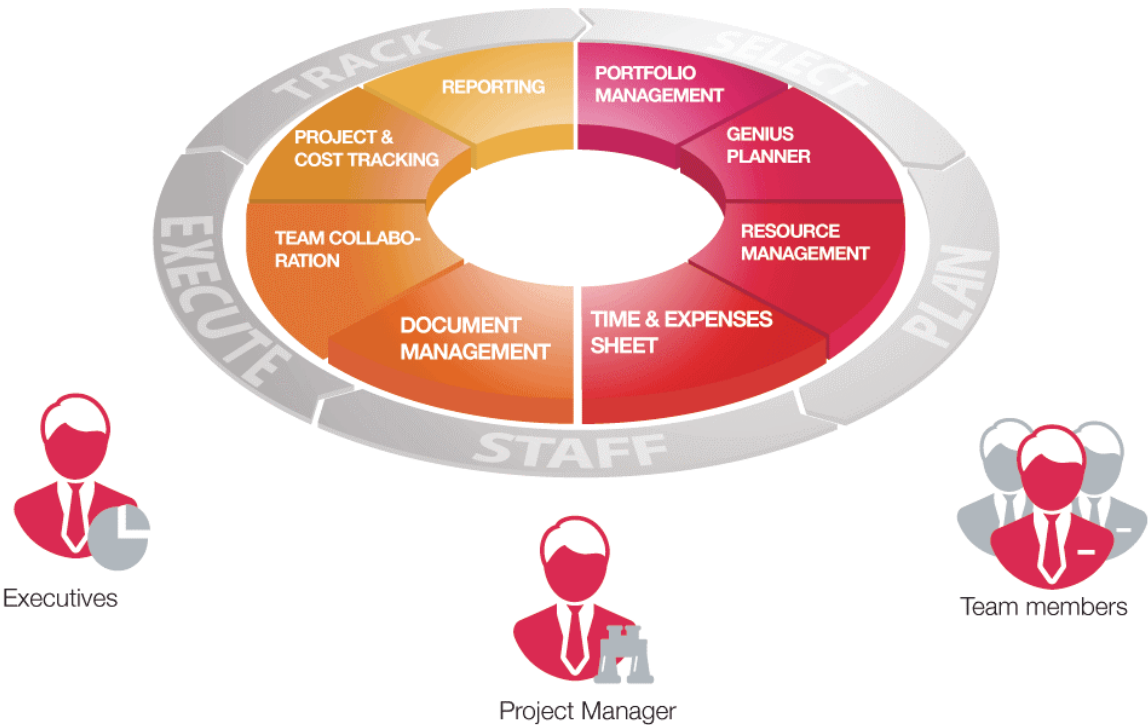
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1. Introduction

In Genius Project, they are three main profiles that you can define: Executives (Project Office), Project Manager and the project team member. There is also a fourth one: stakeholder; it can be anyone, inside or outside the organization (partner, client, etc) that is involved with the project and would like to follow-up its progress.

Genius Project provides various features to help accomplish the work faster and easier.



2. Benefits by role

2.1 Executives



Executives, whether department managers or the PMO, need maximum information to help evaluate and prioritize projects and project requests. They also require an overview of all their projects to track progress, changes and discrepancies.

Task	Features	Benefits
Select Projects	Project demand management	Evaluate project requests and select according to ranking and value
Define Strategy	Key Performance Indicators	Align and measure project portfolio with business strategies
Monitor Portfolio Metrics	Accurate dashboards to monitor portfolio Advanced reporting functions Multi-project Gantt chart	Gain maximum visibility into project data Have maximum control, flexibility and visibility Display Gantt chart for more than one project to get a global portfolio view

2.2 Project Managers



The role of a Project Manager is to deliver projects on budget and on time. With Genius Project software, your Project Managers will have access to a robust suite of tools and functions designed to help them accomplish their goals.

Task	Features	Benefits
Define Project and Budget	Project & budget definition document	Scope, objectives and participants clearly defined
Plan Projects and Budgets	Genius Planner; easy visual project planning	Improved planning reducing time-to-market
Assign Resources to Tasks	Capacity planning Advanced resource management with charts and views to spot bottlenecks and underutilization of resources	Optimize resource allocation and thus reduce costs
Manage the Project	Centralized document management Automatic to-do notification Automatic distribution of tasks and to-dos	Reduces communication effort from project manager
Track Project and Budget	Advanced cost and budget tracking Views and charts to measure real projects success Accurate views of project status	Anticipate budget and cash flow troubles Identify issues and prevent budget over-runs Avoid un-profitable projects Use gathered data to improve future project forecasting and budgeting
Evaluate and Manage Risks	Risk management	Anticipate risks and its impact to have a proactive management

2.3 Team Members



A team member had different tasks to accomplish in one or multi-projects. They create document, share the information to execute the project in an optimize way. Their main concern is to execute the tasks on time and to communicate efficiently between all team members. They also have the responsibility to warn the project manager if any issue or risk rises.

Task	Features	Benefits
Accomplish the Planned Work	Collaborative environment Personal dashboards to track tasks Automatic notifications of assigned documents or tasks, and delays sent directly to the mailbox or calendar	Improve project quality and delivery Everyone is clear on their deliverables and to-dos Quicker response times, better communication
Create and Update Documents	Centralized document management	Improve access to project documentation and ensure quality standards Everyone shares the same information
Report time and expenses spent	Time and expenses sheets Automatic project tracking	Provides accurate information for project tracking and reporting
Raise Issues and Notify Risks	Risk and issue documents	Improve risk and issue awareness

2.4 Stakeholder

A stakeholder can be any resource outside or inside the organization with whom information about projects are shared. They are not part of the project team, but they need to follow-up the progress of the project. A stakeholder can be the client, a partner, etc.

Task	Features	Benefits
Stay informed about the project's progress and expenses	Access accurate data via any major web browser Receive report or documents Automatic notifications for important information	Improve communication with third party

3. Conclusion

Using Genius Project, each profile can gain tremendous time and efficiency. Our solution assists everyone at each project's phase to improve performance and reduce costs, especially administrative costs.

Genius Project collaborative environment allows your team members to stay connected and share information for effective collaboration, performance and response. Teams are constantly more knowledgeable, which leads to better decisions and reduced costs. Using Genius Project results in benefits for the entire enterprise.